

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES of the Regular Meeting held on JANUARY 10, 2024

1. Call to Order, Flag Salute, Roll Call:

Director McCamy called the regular meeting to order at 7:00 p.m. Directors McCamy, Martinson, Duckworth, and Fulmer were in attendance, Director Wilcox was absent. Manager Gilmore, Secretary Switzer and Bookkeeper Turner were also present.

2. Public Comment:

3. Old Business:

GM provided updates on the 2023 Pothole Repair Project, damaged road signs, the Stagg Hill crib wall, the District Newsletter, and the update to the District Encroachment Permit Policies and Developers Guide.

4. Consent Items:

A motion was made by Director Fulmer and seconded by Vice-President Martinson to accept and approve the consent items, which include the December minutes with corrections, the Treasurer Report, and the Invoices to be Paid from December. Motion passed by unanimous voice vote, 4-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru Dec Inv# 93
Dan Gilmore	\$ 687.86	General Manager for Dec Inv# 92
Catherine Turner	\$ 200.00	Bookkeeping Dec Inv#106
Safeguard	\$ 205.65	New checks
Pam Fulmer	\$ 100.00	Board Stipend 10/10/21

Total	\$ 1,593.51	
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5. General Manager Report:

GM reports that sand was ordered from the County for filling sand bags.

6. Correspondence Received:

7A. Permit Status Report:

NEW PERMITS:

- 5825 Black Tail, APN 015-143-010, RBLD2022-00276, Same project rep as 5894 Black Tail, we have site plan and have made comments, no fee received yet. This lot is at the easterly end of Black Tail. Other lots are developable and need access, but the districts' right-of-way may not be suitable due to topography; **Sent email to County on September 28. Project is at 15%.**
- 5640 Forked Horn, APN 015-242-016, Van Luit residence, applicant has submitted site plan for new residence and sent \$1,500 deposit. **Project has "pre-app" status at the County.**

Active Permits with ongoing work:

- 5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid. **Project at 50%.**
- 5950 Black Tail, 015-143-036, Peter Lopez, PMTR2019-02432, \$1,500 permit deposit paid. Initial activity will be to rough grade a driveway so the well driller has access. **Project at 65%.**
- 5880 Forked Horn, Peter Lopez, 015-143-022, County PMTR2019-02436, \$1,500 permit deposit paid. Initial activity will be to rough grade a drive a driveway so the well driller has access. **Project at 54%.**
- 1850 Mulberry, 015-331-012, County PMTR2020-01065. Vollucci, owner. Paid \$1,500 fee. **Project is at 59%.**
- 5894 Black Tail, 015-151-023, PMTR0200-00539, Staff is in communication with the project representative and county, and we have received a site plan and provided comments. Districts permit fee of \$1,500 paid. **Project is at 55%.**
- 5905 Forked Horn, APN 015-143-028, BBLD2022-00014, 00013; Staff is in contact with owner's rep and county, we have site plan, \$1,500 permit fee paid. **Project is at 16%.**

***Enforcement of District Encroachment Regulation:**

- 5020 White Tail, County PMTR2020-00553 has been finialed for what looks like rough driveway, well and utilities. District was not notified of County Permit.
- 5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work. In recent road survey, noted extensive damage to the surface of Silverado. Appears to be deep trailer or equipment scrapes.
- 5858 Black Tail, 015-144-015, President McCamy noted substantial grading activity, County has not issued a permit. GM Filed a complaint in February. County website now indicates code enforcement action in progress; CODE2022-00055.
- East end of Black Tail, the trail at the end of the road has been providing access to an undeveloped lot that is otherwise landlocked. This access is outside any District Right of Way. Someone, presumably the owner, appears to be illegally living in an RV or other structure. Related to the project at 5825 Black Tail, the access issues to the landlocked parcel(s) will need to be resolved, likely through use of a common driveway agreement. This will also likely result in an enforcement action regarding the person living on undeveloped property.

7B. Monthly Road Evaluations:

Mitch Frederick Paving is waiting for favorable weather in order to begin the 2023 Pothole Repair Project.

Road Work Project Summary:

Projects in the 2020/21 Fiscal Year:

GSH Road Repair Project	\$125,337.00
Additional pothole repairs on Prancing Deer and Pepper Tree	\$ 4,500.00
	<u>\$129,837.00</u>

Projects in the 2021/22 Fiscal Year:

Pepper Tree and Lone Pine speed control project	\$ 3,500.00
Morning Star and Maverick Intersection repair	\$ 10,932.00
Gazelle and Reindeer repair/resurface	\$ 60,490.00
Forked Horn culvert repair	\$ 4,251.24
	<u>\$ 79,173.24</u>

Projects in the 2022-23 Fiscal Year:

East Side Road Repairs (Play Doe, Maverick, Stag Hill, White Tail)	\$53,768.00
	<u>\$ 53,768.00</u>

Projects in the 2023-24 Fiscal Year:

Mulberry Repair Project	\$ 38,782.00
	<u>\$ 38,782.00</u>

7C. Resolution 2024-01 Adopting the 2023 Joinder Agreement with the IWMA:

GM presented some background history of the Integrated Waste Management Authority (IWMA) and the associated Joint Powers Authority (JPA) that is made up of several smaller agencies in the County. At one point, the County withdrew from the IWMA and more recently decided to rejoin. This resolution approves and accepts the multi-agency agreements that ultimately allow the IWMA to perform the District’s solid waste reporting in order to comply with State regulations. On a motion by Vice-President Martinson and second by Director Fulmer, Resolution 2024-01 was approved by roll-call vote, 4-0.

8. Director/Manager Comments:

9. Adjournment

A motion was made by Director Duckworth and seconded by President McCamy to adjourn the regular meeting. The motion passed by unanimous voice vote, 4-0, and the meeting was adjourned at around 8:08 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, February 14th, 2024 at 7:00 p.m.

Respectfully Submitted by,

Dan Gilmore, GM

Acting District Recording Secretary